

## ADA Commission Meeting

### Minutes

Tuesday, November 10, 2020, 6:00 pm,

Location: Zoom

Attending: Voting members: Denise Shea, Elijah Tucker, Catherine Evans,  
Brion Berghaus      Visitors: Amy Loveless

1. Call to order by Denise Shea at 6:08  
Seconded by Elijah Tucker
2. Review Minutes of October 6<sup>h</sup>.  
Brion Berghaus motioned to approve the meeting minutes. Catherine Evans seconded. All were in favor.
3. New business
  - a. Disability training
  - b. MOD Brochure of Services – [LINK](#) – From our [Publications Page](#)
  - c. Establish a Commission on Disability Webpage: [LINK](#)
    - i. The information provided on this webpage discusses the process for establishing a COD in a community and how and what COD's can do if the town enacts MGL Chapter 40 Section 22G.
    - ii. Local Officials Guide – Best Practice for Establishing a COD - [LINK](#)
  - d. MGL Chapter 40 Section 8J – [LINK](#)
    - i. This is the MGL that is adopted to formally establish a COD.
  - e. MGL Chapter 40 Section 22G – [LINK](#)
    - i. This allows an "8J" COD to collect the fines collected for people illegally parking in accessible ("HP") spaces.
  - f. Disability Rights Laws in Massachusetts Booklet - [LINK](#) - From our [Publications Page](#)

- i. This is a great resource to have on hand. It provides a lot of basic information pertaining to laws related to disability in MA.
- g. COD Description, Bylaws, and Goals – [LINK](#) - From our [Publications Page](#)
- h. ADA Homepage - [LINK](#)
  - i. This webpage is a landing page for all things related to ADA! Very handy to have bookmarked.
- i. DOJ's FAQ on Service Animals – [LINK](#)
- j. ADA Title II Action Guide – [LINK](#)
  - i. This is a great, but intense, discussion related to the ADA Title II 5 administrative requirements.
- k. ADA Checklist – [LINK](#)
  - i. This is a very useful tool to use to see if an architectural element meets the requirements of the ADA Design Standards.
- l. The Massachusetts Architectural Access Board - [LINK](#)
  - i. This is the State Agency that promulgates and enforces the specialized state building code related to accessibility (521 CMR).
- m. Tax Incentives for Small Businesses – AVAILABLE ON REQUEST
  - i. This incentive has some restrictions and only applies to for-profit businesses; but makes a great ice breaker if you are working with a local business to increase communication or architectural accessibility.
- n. Disability Demographics:
  - i. Disability Demographics (based on ACS and 2010 Census, produced by MOD) – [LINK](#) - From our [Publications Page](#)
  - ii. Disability in New England (based on model based definition of disability, produced by [New England ADA Center](#)) – [LINK](#)
- o. MetroWest Center for Independent Living (This ILC serves Maynard) – [LINK](#) (All Independent Living Centers in Massachusetts - [LINK](#))

- p. Massachusetts Information and Technology – Accessibility Webpage - [LINK](#)
    - i. Statewide IT Accessibility Services Contract (ITS61) - [LINK](#) (It is my understanding that since this is available for State Agencies to use, this also filters down to the municipal level as well!)
    - ii. Enterprise IT Accessibility Standards - [LINK](#)
    - iii. Web Accessibility Standards - [LINK](#)
  - q. [Project Civic Access](#) (Found on [ADA.Gov](#) Link):
    - i. ADA Enforcement by DOJ - [LINK](#) (Covers all DOJ Settlement Agreements with Entities. This particular item is separate from the Project Civic Access Actions DOJ has taken.)
    - ii. Country Wide Settlements – [LINK](#) (Project Civic Access Specific)
    - iii. MA Settlements - [LINK](#) (Project Civic Access Specific)
  - r. MOD Fact Sheets
    - i. Outdoor Dining/Seating Fact Sheet - [LINK](#)
    - ii. Parking Fact Sheet - [LINK](#)
    - iii. COVID-19 ADA Municipal Reminder Memo to ADA Coordinators and COD Chairs - [LINK](#)
    - iv. Guidance – Accessibility for Virtual Training - [LINK](#)
  - s. MOD Municipal ADA Improvement Grant Program – [LINK](#)
4. Next meeting to be held December 8th, 6 pm, via Zoom link:  
<https://us02web.zoom.us/j/89121305622?pwd=OGtWNitGM2ptK29ONWZOanITZwZz09>
- a. Meeting ID: 891 2130 5622
  - b. Passcode: 174438
5. Denise Shea motioned to adjourn, with Elijah Tucker seconding.  
Meeting adjourned at 6:39 pm.

Approved on Thursday, December 8, 2020, with a 4-0 vote

Respectfully Submitted,

*Elijah Tucker*

Elijah Tucker

Chair

Americans with Disabilities Act Commission

Maynard, MA 01754